

E-mail: info@firstdiscoveries.info

Visit our website at www.firstdiscoveries.info

Please print clearly

	(First) Student's Name	(Last)	Application Date
Female <input type="checkbox"/>	Male <input type="checkbox"/>	Birth date	Nickname
Returning Student <input type="checkbox"/>	New Student <input type="checkbox"/>		Alumni Family Re-enrolling
Home Address Street			City State Zip Code
Siblings Attending FDMA			
Previous School(s) Attended			
Program Preference	Toddler (18m-3) <input type="checkbox"/>	Primary (3-6) <input type="checkbox"/>	
Time Preference (5 days)	9:00-3:00 <input type="checkbox"/>	7:30-5:30 <input type="checkbox"/>	

Father's Name (First)	(Last)	Mother's Name (First)	(Last)
Home Phone Number		Home Phone Number	
Cell Number		Cell Number	
E-Mail Address		E-Mail Address	
Employer		Employer	
Occupation		Occupation	
Employer Phone Number		Employer Phone Number	

AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION:

In the event I cannot be reached to make arrangements for emergency medical care, I authorize the person in charge to take my child to:

Name of Physician:	Address:	Ph.#:
Name of Emergency Medical Care Facility:	Address:	Ph.#:

I give consent for the facility to secure any and all necessary emergency medical care for my child.

I give consent for my child to be transported in case of emergency. Yes No

Signature - Parent or Legal Guardian

MEDICAL HISTORY

Prior to the first day of school the Health Requirements form, including current immunization record, must be submitted to the school office. The immunization record is required to remain current while your child is in attendance. Please submit updated shot records as they occur.

1. Any known allergies?

2. Dietary restrictions?

3. Does your child have any special conditions or needs that the school should be made aware of for safety of your child and other children? _____

Emergency Contact Persons		
I hereby authorize First Discoveries Montessori Academy to allow my child to leave the child care facility ONLY with the following persons. The following persons may be contacted in the event of an emergency to pick up the child if parents cannot be reached. <i>(Please list individuals other than parents of the child.) Additional sheets may be attached if required.</i>		
1.	2.	3.
Address and Phone Number (required)	Address and Phone Number (required)	Address and Phone Number (required)

Authorized Pick Up		
I hereby authorize First Discoveries Montessori Academy to allow my child to leave the child care facility ONLY with the following persons. <i>Additional sheets may be attached if required.</i>		
1.	2.	3.
Address and Phone Number (required)	Address and Phone Number (required)	Address and Phone Number (required)

SPECIAL ACTIVITIES PERMISSION

I hereby give **or** do not give my consent:

For my child(ren) to participate on field trips. Yes No

For my child(ren) to participate in supervised water activities such as sprinkler play: Yes No

For my family to be included in the School Directory. Yes No

REGISTRATION FEE - ENROLLMENT FEE - AND PROCEDURES

New students: Enrollment applications must be accompanied by a **\$50 non-refundable** application fee. Please submit one application for each child. The submittal of the application and fee places your child's name in the waiting pool. When a vacancy has been identified, an assessment will be scheduled for the child prior to enrollment registration. The assessment is intended to determine the child's readiness for school and class placement. Upon acceptance, a parent orientation is conducted to establish mutual understanding between the school and the family and to collect all required fees to finalize enrollment. We also assess an annual Activity/supply fee of \$150 for 1 child or \$250 for 2 or more children. **All application fees are non-refundable.**

SIBLING DISCOUNTS

A 10% tuition discount is given on the lower tuition for enrolled siblings, and a 15% tuition discount on the lower tuition is given for a 3rd sibling.

WITHDRAWAL PROCEDURES

Please initial that you have read the following withdrawal procedure.

All new students are accepted on a six-week trial basis. The six-week trial enrollment serves to determine if FDMA can meet the child's and/or parent's needs and at any time during the six-week trial the school can determine if a child should continue at FDMA or not. Tuition and fees are non-refundable except for school-initiated dismissal. The school reserves the right to terminate the attendance of any student or family whose presence is considered by the school to be detrimental to the best interest of the school. Student records can be released once all financial obligations have been met.

I acknowledge receipt of the **Parent Handbook**.

Signature - Parent or Legal Guardian

Date

ENROLLMENT CONTRACT

Tuition is payable on the first of each month commencing with the child's first month of attendance. A 10% tuition discount is applicable for the second child enrolled (on the lower tuition). Monthly tuition is due the 1st of each month. A late fee of \$5 a day will be added beginning on the 6th day. Children for whom tuition has not been paid by the 15th of the month shall not be allowed to return to school until the tuition is paid. The deposit on file is forfeited and applied to the outstanding tuition for that month. A \$25 charge will be assessed for returned checks. **Refunds or allowances in tuition cannot be made to compensate for absences in the event of illness, vacations, school holidays such as Thanksgiving and Christmas Holidays, or other circumstances.**

I [we] _____ [parent(s) name] agree to pay First Discoveries Montessori Academy, Inc. the net monthly tuition for my (our) child _____. Enclosed is my non-refundable application fee of \$50, plus my non-refundable activity/supply fee of _____, plus my first month's tuition of _____ which will secure my child's enrollment at First Discoveries Montessori Academy. I hereby agree to relieve the school and its Directors of any liability for injury or accident occurring on the school premises or while on field trips. We give permission for the taking of photographs or video of this child as a student at the school. A copy of the Texas Department of Human Services "Minimum Standards" is available in the school office for parents who wish to review it. In signing this application, the parent or guardian agrees to abide by the policies and procedures stated above and those stated in the Parent Handbook.

Signature Date

Person Responsible for Tuition Payment

Director's Signature Date

All children regardless of race, color, creed, nationality, or ethnic origin are eligible for enrollment.

OFFICE USE ONLY			
Application Fee	Enrollment Fee	Activity Fee	Deposit
Enrollment Date	Program		
Classroom	Secondary Classroom		

Assessment Date _____ Assessed by _____
 Assessment Time _____ Parent Orientation _____

CHILD ASSESMENT FORM

PHYSICAL DEVELOPMENT

Birth: _____ Term _____ Premature _____ Adopted

Trauma at Birth: _____ Early Illness: _____

Toilet Training: _____ (age completed) Formed Sentences: _____ (age began)

Use of Hand: _____ Uses Right Hand _____ Uses Left Hand _____ Uses Both

Eating Habits: _____ Good or _____ Poor

Sleeping Habits: _____ Falls asleep easily _____ Falls asleep with difficulty
_____ Difficulty sleeping through the night _____ Difficulty waking

How does your child appear in his/her movements: _____ Coordinated or _____ Uncoordinated

Check all that pertain to your child:

_____ Allergies Please Note:

_____ Medication Please List:

_____ Asthma _____ Ear Infections _____ Headaches _____ Accident where unconscious

_____ Colicky Baby _____ Stomach Aches _____ Epilepsy

_____ Seizures _____ Convulsions _____ Eye Problems

PREVIOUS SCHOOL EXPERIENCE

Name of Prior School/Center: _____

Hours of Day Spent in Program: _____

Days of Week Spent in Program: _____

Dates Attended: _____

Describe Your Child's Adjustment to School: _____

Does your child have any special needs? If so, please share this information so we can better understand and respond to your child. _____

FAMILY HISTORY

Has your child separated from you prior to this time? _____ Yes _____ No

How does he/she relate to siblings? _____

BEHAVIOR

Please check any of the following that describe your child:

_____ Happy _____ Irritable _____ Distractible _____ Impulsive _____ Shy

_____ Excitable _____ Immature _____ Active _____ Empathetic

_____ Daydreams _____ Cooperative _____ Sad _____ Confident

_____ Fearful _____ Teary _____ Affectionate _____ Perseveres

_____ Adventurous _____ Patient _____ Bossy _____ Sensitive

Check any of the following in which your child shows sensitivity:

_____ Touch/Kinesthetic Stimuli

_____ Sound/Auditory Stimuli

_____ Light/Visual Stimuli

Who, besides yourself, is entrusted with the care of your child? Number of hours? _____

How much time does your child spend with other children? _____

How does your child respond to groups? _____

Is your child involved in any activities outside of school? If yes, please list: _____

What activities does your child particularly enjoy? _____

LANGUAGE DEVELOPMENT

What is your child's first language? _____ Second Language? _____

Does your child use language to express him/herself? _____ Yes _____ No

Is your child's speech understood by others? _____ Yes _____ No

PARENTING

How does your child handle frustration? _____

What approach to discipline to you use? _____

Please list any problems your child may be experiencing at this time. _____

How is this problem being handled? _____

How much time does your child spend watching television? _____

What aspects of your child's development would you like most to see the school develop? _____